



**Vacaville Fire Department Prevention Bureau**  
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## **IMPORTANT NOTICE REGARDING SMOKE DETECTOR PROVISION AND MAINTENANCE IN APARTMENTS AND OTHER RESIDENTIAL FACILITIES**

The Vacaville Fire Department would like to inform you about smoke detector provision and maintenance requirements for all apartment complexes and other residential facilities. It is a proven fact that smoke detectors save lives! It is your responsibility as owner/manager to ensure that all smoke detectors are operable at the time a new tenant takes possession of the unit. Although the owner/manager may require that the tenant notify the owner / manager whenever a smoke detector needs maintenance or a battery, or when the smoke detector is otherwise not operating properly, it remains the owner's obligation under the Fire Code to correct any reported deficiencies and ensure the smoke detectors remain operable.

The following suggestions may assist you in monitoring your smoke detector maintenance and help ensure that your smoke detectors are operable at all times. Further, when the Vacaville Fire Department conducts your annual fire inspection we will be looking for the following items:

- The manager/owner should maintain a smoke detector check log. Every time you replace a battery, test a smoke detector, or provide any type of smoke detector maintenance, keep track of this in a log.
- Inspect the smoke detectors a minimum of once every three months, and replace the batteries at least annually and when otherwise needed. Track this in the log.
- Have a signed Tenant Acknowledgement Form from a tenant from each unit, indicating that the tenant is aware of the above requirements and knows who to call should they have a problem with a smoke detector (see attached sample).

The requirement that each unit have an operable smoke detector at all times is the responsibility of all owners/managers. If any of your units do not have operable smoke detectors, you may be subject to a citation and /or fine in accordance with Section 907 of the 2010 California Fire Code and Vacaville Municipal Code Chapter 14.20.270. If you have any questions, please call the Vacaville Fire Prevention Bureau at 449-5452.

### **Tenant Responsibility Statement:**

I (print name) First \_\_\_\_\_ Last \_\_\_\_\_ of unit # \_\_\_\_\_

have witnessed the proper operation of the \_\_\_\_\_ (number) smoke detector (s) in my unit and agree that it/they are in working serviceable condition. I also agree not to tamper with or remove the smoke alarm/detector/battery for any reason, and if the low battery signal beeps, or the smoke detector malfunctions in any manner, I will notify the management representative immediately.

Signature of Tenant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Manager: \_\_\_\_\_ Date: \_\_\_\_\_