



ADA ADVISORY COMMITTEE AGENDA MINUTES

February 27, 2019 - 1:30 p.m.

PW Conference Room #2

I. INTRODUCTIONS AND ROLL CALL

Members Present: Samantha Brown, Stephen Garcia, Sunday Garcia, and Debra Troxil (acting as proxy for Debbie Medina).

II. APPROVAL OF MINUTES

A. December 12, 2018 – Special Meeting

Sunday Garcia moved to approve the December 12th minutes as written, D. Troxil 2nd. Unanimous approval.

III. NEW ITEMS

A. ADA Advisory Committee webpage on the City of Vacaville website is active.

S. Brown discussed the new ADA Advisory Committee page on the City of Vacaville website. Sunday Garcia suggested adding a link to report an issue, and the group discussed a suggestion to showcase the Committee's accomplishments and to underscore the commitment required of prospective members.

B. New member vote: Stephen Garcia

Stephen Garcia had met the criteria to become a voting member of the Committee as required by Article II of the ADA Advisory Committee Bylaws. D. Troxil moved to approve Stephen Garcia as a member of the ADA Advisory Committee, Sunday Garcia 2nd. Unanimous approval.

IV. PROJECT LIST

A. Current

1. Markham/Rocky Hill/Highland curb ramps

- a. 6 curb ramps along Rocky Hill have been completed;
- b. Ramp on E. Monte Vista at Brown Street requires additional engineering due to underground utility complications. Expected to be included as part of larger street project.

S. Brown discussed project completion milestones and challenges faced in completing the E. Monte Vista @ Brown Street curb ramp, which is expected to be included as part of a larger City project. The funding approved by the Committee for the remaining ramp (\$6,600) will be contributed to the larger project to help offset the costs, and the remaining contingency funds (\$8,800) will be released back into the available fund balance.

B. Prioritized

1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr) - \$30,000

- i. Quote for equipment and installation at all three locations: \$25,550.88
- ii. A contingency of \$4,449.12 is recommended.

Discussion was postponed until March when additional members will be present.

C. Projects Under Consideration

1. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive

- i. Will start looking at this after completion of the above two.

D. Current Requests not Prioritized

1. Highland Street Ramp Project - \$87,000

- i. Due to limited funds, project will not be prioritized. The Rocky Hill Pedestrian Project was proposed as an alternative.

V. BUDGET UPDATE

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1		(15,400.00)	(39,600.00)	55,763.54
Emergency Reserve Encumbrance		(20,000.00)		\$35,763.54
Totals	50,000.00	(35,400.00)	(39,600.00)	\$35,763.54

The total amount available as of February 20, 2019 is \$71,163.54. Of this amount, \$15,400 has been encumbered for the Rocky Hill Pedestrian Project – Phase 1 and a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$35,763.54 available for projects.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

D. Troxil provided new contact information for the Committee communications and updated the group on post-retirement activities, including caring for two new kittens.

Sunday Garcia provided family health updates.

VII. NEXT MEETING

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, March 27th, 2019 at 1:30 p.m. in Public Work Conference Room #2 at City Hall.