



ADA ADVISORY COMMITTEE MEETING MINUTES

November 28, 2018

PW Conference Room 2

I. INTRODUCTIONS AND ROLL CALL

Members present: Samantha Brown, Sunday Garcia, Debra Troxil, Debbie Medina.

Not present: Nick Lillard, Essence Tonic

II. APPROVAL OF MINUTES

Motion to approve minutes from October 24, 2018 by S. Garcia; 2nd D. Troxil – Unanimous.

III. COMMENTS/QUESTIONS

S. Brown discussed advertising for Committee vacancies on the City's website and through flyers. Further recommendations by the Committee included utilizing local magazine advertising, such as Your Town, to increase outreach.

IV. CONTINUED ITEMS

A. Approval of Committee Bylaws

1. Revisions from last meeting and City Attorney have been included, vote to approve is requested.

Approval of Bylaws requires a quorum, no action could be completed, however the Committee reviewed the revisions and no additional edits were requested.

D. Medina requested a Special Meeting of the Committee to vote to approve prospective member Nick Lillard and to approve the bylaws, S. Garcia and D. Troxil supported the request.

- B. Markham/Rocky Hill/Highland curb ramps (See Project List item C.1.)
Through discussion and review of the accessibility issues in the Markham/Rocky Hill area, it was determined that dedicating \$87,000 to completing 3 curbs along Highland would not be the most beneficial use of limited funds. Instead, a plan to address the 16 curbs that do not have ramps along Rocky Hill was formed. For 2018-19, a total of 6 curbs would be completed, beginning at the northern most end of Rocky Hill at Markham, and extending south to Lomita. Every year, additional funds would be dedicated to completing additional curbs until the street is completed.

(2018-19 plan was later amended to include one curb at E. Monte Vista @ Brown Street, see additional details included in Section V. New Items.)

V. NEW ITEMS

- A. Resident request for curb ramp on E. Monte Vista @ Brown Street, across from 7-Eleven.
S. Brown discussed a resident request for a ramp on E. Monte Vista @ Brown Street where there is not a receiving ramp at the crosswalk in front of the animal hospital. S. Garcia inquired about the possibility of including the ramp as part of the Rocky Hill curb project in order to take advantage of a quantity discount provided by the contractor Lister Construction. S. Brown agreed to research.

VI. PROJECT LIST

- A. Current – None.
- B. Prioritized
1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr)
 - i. Nut Tree Road @ Bel Air Drive
 1. Quote for both cross walks, including a device in the median on Bel Air, if necessary
 2. Quote for Nut Tree crossing only
 - ii. Nut Tree Road @ Nut Tree Parkway
 1. Quote for entire intersection – all crossings

2. Quote for two crosswalks (NE corner to SE corner – crossing Nut Tree Parkway, and SE corner to SW corner crossing Nut Tree Road)
- iii. Ulatis Drive @ Allison Drive
 1. Quote for both crosswalks

S. Brown updated the Committee on the recommendation by City Traffic Engineering to install auditory pedestrian signals at each crossing, rather than select crossings, due to increased liability concerns.

C. Projects Under Consideration

1. Markham/Rocky Hill/Highland ADA Ramps – Attachments 2.0-2.1
 - i. Quote for 6 ramps along Highland \$87,546 due to additional scope of work and variance needed for ADA compliance. Area requires removal of valley gutters/AC and raising gutters.
 - ii. General Estimate for Rocky Hill is \$6,500 - \$8,000 per ramp, there are 16 along Rocky Hill.

Item was discussed as part of Section IV. Continued Items.

2. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive
 - i. Will start looking at this after completion of the above two.

S. Brown updated the Committee that the City was still awaiting contractor's formal quote.

D. Current Requests not Prioritized

1. Sidewalk/driveway at 600 Nut Tree Road
 - i. Update: City is working with Code Enforcement to pursue notification and request for repairs to commercial driveways.
2. Sidewalk/driveway on Ulatis Drive exit for VacaValley Hospital
 - i. Update: City is working with Code Enforcement to pursue notification and request for repairs to commercial driveways.

VII. BUDGET UPDATE

The total amount available as of November 26, 2018 is \$110,763.54. Of this amount, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$90,763.54 available for projects.

Discussion on the Rocky Hill Project estimated at \$55,000, and the desire to earmark approximately \$35,000 for the auditory pedestrian signal project resulted in a request from D. Troxil to note those obligations in future agendas.

VIII. COMMUNITY MINUTE AND MEMBER UPDATES

D. Troxil announced her upcoming retirement from Solano County Office of Education and her desire to continue her work with the Committee.

D. Medina provided an update on her work with The Father's House/We Love Our City outreach program, Adopt-a-Block. She is working through various assignments and activities designed to prepare her to become a leader in the program.

S. Brown provided an update on the results of the Share the Warmth drive and discussed a new Bottles for Books recycling program at Markham Elementary.

IX. NEXT MEETING

- A. December's meeting has been cancelled. The next meeting will be held on Wednesday, January 23rd at 1:30 p.m. in Public Works Conference Room #2 at City Hall.

The upcoming Special Meeting location and time were discussed. S. Brown committed to emailing the Committee to confirm the details.