

CITY OF VACAVILLE



SERVICE AND FACILITY RENTAL FEES

Fiscal Year 2018-19

Introduction

The City of Vacaville provides a wide range of services and rental facilities to the Vacaville community. These services include maintenance and duplication of public records, development-related services such as building permits and planning applications, and many other special services provided through the various City departments. The City also offers many of its facilities for private use on a rental basis. Available facilities include a variety of venues for assembly, banquet, cultural and recreational activities.

The City of Vacaville has established Service and Facility Rental Fees to cover all or part of the cost of providing services and for maintaining the City's rental facilities. The fees were updated by the Vacaville City Council on June 23, 2015. At this meeting, a resolution was approved that provides for an annual adjustment, to be implemented for a total of four years beginning in 2015, based upon the Bureau of Labor Statistic's Consumer Price Index for all Urban Wage Earners and Clerical Workers (CPI) for the San Francisco-Oakland-Hayward area. The annual adjustment will reflect the period between May 1 of the preceding year and April 30 of the subject year. Fees may be increased at any time by an amount larger than the CPI adjustment if approved by the City Council.

Questions regarding these services and rental facilities, and the fees that are established to support them, should be addressed to the respective City department that provides the subject service or administers the rental facility. The appropriate department and the related telephone number for each grouping of services and each rental facility are listed for your use. Comments and ideas regarding these services and facilities are always welcome.

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SECTION I. CITY SERVICE FEES

DUPLICATION OF PUBLIC RECORDS

Duplication of public records maintained by the City are available through the City Clerk's Office.

**Various City Departments
Contact City Clerk @ 707-449-5110**

Service	Rate
Duplication of statements filed pursuant to the Political Reform Act of 1974	\$.10 per sheet
Duplication of plan sheets, bluelines, or maps	\$3.00 per sheet
Duplication of video or audio tapes of meetings	Actual charge applied to City by contractor
City documents and reports duplicated by the City	\$.25 per sheet
City documents and reports duplicated by contractor	Actual charge applied to City by contractor

FEE TO BE DETERMINED FOR A SPECIAL SERVICE, EVENT OR UNUSUAL CIRCUMSTANCE

**Various City Departments
Contact Respective Department**

Service	FEE
Where there is no fee specified for a special service, event, or for unusual circumstances, a fee for the service/facility shall be determined by the Director(s) of the respective department(s) related to the function.	The fee will be based on the full hourly cost recovery for staff involved, facility rental fees, as well as other cost factors, associated with the special service, event or unusual circumstance.

FEE FOR A CITY EMPLOYEE SUBPOENAED AS A WITNESS IN A CASE NOT INVOLVING THE CITY

**Various City Departments
Contact Respective Department**

Service	FEE
Per the Government Code, the City charges when an employee is subpoenaed as a witness to attend a civil deposition or trial in a case not involving the City.	The Code requires a deposit of \$275 to reimburse the City for the employee's time away from work. The actual amount paid is based on the employee's hourly rate of pay.

DEVELOPMENT SERVICES

1. CONSTRUCTION PERMITS

Field inspection of new construction activity is provided to ensure public safety through compliance with uniform construction codes.

**Building Division of the
Community Development Department
@ 707-449-5152**

Building Permits	Rate
Valuation Basis Permits	
\$1 to 500	\$48
\$501 to 2,000	\$48 for first \$500 + \$1.08 for each additional \$100 or fraction to \$2,000
\$2001 to 25,000	\$64.20 for first \$2,000 + \$11.43 for each additional \$1,000 or fraction to \$25,000
\$25,001 to \$50,000	\$327.09 for first \$25,000 + \$8.26 for each additional \$1,000 or fraction to \$50,000
\$50,001 to 100,000	\$533.47 for first \$50,000 + \$5.72 for each additional \$1,000 or fraction to \$100,000
\$100,001 to 500,000	\$819.22 for first \$100,000 + \$4.45 for each additional \$1,000 or fraction to \$500,000
\$500,001 to 1,000,000	\$2,599.64 for first \$500,000 + \$3.815 for each additional \$1,000 or fraction to \$1,000,000
\$1,000,000+	\$4,504.22 for first \$1,000,000 + \$2.54 for each additional \$1,000 or fraction thereof
Certified Access Specialist Fee Senate Bill 1608, the Construction-Related Accessibility Standards Compliance Act requires the City to retain at least one State-certified accessibility specialist with responsibilities related to accessibility standards.	\$216 applied to each building permit for new multifamily, commercial and industrial permits, non-residential repairs and alteration permits (except mechanical, electrical, and plumbing permits) and non-residential tenant improvement permits.
Building Standards Commission Fee Permit Valuation \$1-\$25,000 \$25,001 - \$50,000 \$50,001 - \$75,000 \$75,001 - \$100,000 \$100,001 plus	\$1.00 \$2.00 \$3.00 \$4.00 \$4.00 plus for every \$25,000 or fraction thereof above \$100,000 add \$1.00
Flat Rate Fee Basis	
Demolition: Residential Non-Residential Other	\$87 per unit \$168 per building \$87
Driveway	\$57
Fireplace, Masonry	\$153
Parking Lot Access	\$90
Re-inspection Fee: Residential Non-Residential	\$57 per inspection \$67 per inspection

Processing Fee: Mobile/Modular Home on a permanent foundation	\$57 per section – Residential \$65 per section – Non-Residential
Sign Permit: Value \$0 - \$500 \$501 - \$1,000 Over \$1,000	\$55 \$64 \$64 plus \$6.00 for each additional \$1,000
Reactivate Permit Pool, Space, Water Heater Solar Panels	One-half the amount required for a new permit \$57 minimum – Residential \$67 minimum – Non-Residential \$57 (non-residential charged on a valuation basis)
Inspections outside of normal business hours	\$85 per hour, minimum of 2 hours

General Plan Update Cost Recovery Fee and General Plan Implementation Fee # Effective January 1, 2018	Cost Recovery And Implementation Fee
Brighton Landing and Vanden Meadows	
Per Single Family Unit	\$626
Per Multi Family Unit	n/a
Per Commercial Square Foot	\$.41
Per Industrial Square Foot	n/a
Infill Focus Areas and Other Incorporated Properties Located within the East of Leisure Town Road and Northwest Growth Areas	
Per Single Family Unit	\$626
Per Multi Family Unit	\$334
Per Commercial Square Foot	\$.41
Per Industrial Square Foot	\$.21
Unincorporated Properties within the East of Leisure Town and Northwest Growth Areas and Infill Focus Areas	
Per Acre	\$2,041 per acre annexed
General Plan Implementation Fee	9.9% surcharge on the building fee charged on each building permit
# For a comprehensive description of the two fees refer to City of Vacaville Resolution NO. 2016-078 adopted on September 13, 2016, and in particular, Exhibits A, B, and C of the Resolution.	

Strong Motion Instrumentation Program (SMIP)	Rate
Category 1: Specified Residential Construction (unless over three stories)	\$.13 per \$1,000 building permit valuation
Category 2: Specified Non-Residential Construction & New Residential Over Three Stories	\$.28 per \$1,000 building permit valuation
Category 3: Exempt Projects (plumbing, electrical, mechanical & specified miscellaneous building permits)	\$.00
Grading Permit and Plan Check Fees	Rate
Grading Plan Review Fee	
50 cubic yards of less	No fee
51 to 100 cubic yards	\$18.00
101 to 1,000 cubic yards	\$27.25
1,001 to 10,000 cubic yards	\$36.50
10,001 to 100,000 cubic yards	\$36.50 for first 10,000 cubic yard (c.y.) plus \$18.00 for each additional 10,000c.y. or fraction thereof
100,001 to 200,000 cubic yards	\$198.50 for first 100,000 c.y. plus \$10.75 for each additional 10,000c.y. or fraction thereof
200,001 cubic yards or more	\$306 for first 200,000 c.y. plus \$5.50 for each additional 10,000 c.y. or fraction thereof
Grading Permit Fee	
50 cubic yards of less	\$18.00
51 to 100 cubic yards	\$27.25
101 to 1,000 cubic yards	\$27.25 for first 100 c.y. plus \$12.75 for each additional 100 c.y. or fraction thereof
1,001 to 10,000 cubic yards	\$142.00 for first 1,000 c.y. plus \$10.75 for each additional 1,000 c.y. or fraction thereof
10,001 to 100,000 cubic yards	\$238.75 for first 10,000 c.y. plus \$49.00 for each additional 10,000 c.y. or fraction thereof
100,000 cubic yards or more	\$679.75 for first 100,000 c.y. plus \$27.25 for each additional 10,000 c.y. or fraction thereof

Plumbing Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.047 per sq. ft.
Addition, Alteration, Etc. Bldg. Permit Valuation: \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$57 \$69 \$69 plus \$.55 for ea. additional \$1,000 or fraction thereof
Flat Rate Fees	

Miscellaneous Permits	\$57
Pools and Spas	\$57
Re-inspection Fee	\$57
Restore Gas Service	\$57 per inspection
Water or Sewer Line Replacement	\$57
Water Heater Replacement	\$57
Reactivate Permit	One-half amount required for new permit - \$57 min.
Non-Residential	
New, Addition, Alteration, Etc. – Commercial / Industrial / Church / etc.	1.27% of Contract (up to \$250,000) / \$67 min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Miscellaneous Permits	\$67
Propane Tank Installation	\$67
Re-inspection Fee	\$67 per inspection
Restore Gas Service	\$67
Water Heater Replacement	\$67
Reactivate Permit	One-half amount required for new permit - \$67 min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$85 per hour (minimum 2 hours)

Electrical Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.047 per sq. ft.
Addition, Alteration, Etc. Building Permit Valuation: \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$57 \$69 \$69 plus \$.55 for ea. additional \$1,000 or fraction thereof
Flat Rate Fees	
Change of Electric Service	\$57
Garage Wiring	\$57
Miscellaneous Permits	\$57
Overhead to Underground Service Change	\$57
Pools and Spas	\$57
Re-inspection Fee	\$57 per inspection
Restore Service	\$57
Temporary Power Pole	\$57
Reactivate Permit	One-half amount required for new permit - \$57 min.
Non-Residential	
New, Addition, Alteration, Etc. – Commercial / Industrial / Church, etc.	1.27% of Contract (up to \$250,000) / \$67 min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Change of Electric Service	\$67
Miscellaneous Permits	\$67
Overhead to Underground Service Charge	\$67
Re-inspection Fee	\$67 per inspection
Restore Service	\$67
Sign	\$67
Temporary Power Pole	\$67
Reactivate Permit	One-half amount required for new permit - \$67 min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$85 per hour (minimum 2 hours)

Mechanical Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.047 per sq. ft.
Addition, Alteration, etc. Building Permit Valuation \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$57 \$69 \$69 plus \$.55 for ea. additional \$1,000 or fraction thereof
Flat Rate Fees	
Central A/C (add \$57 for elect. service change)	\$57
Central Heating	\$57
Miscellaneous Permits	\$57
Re-inspection Fee	\$57 per inspection
Wall or Space Heater	\$57
Wood-Burning Stove	\$57
Reactivate Permit	One-half amount required for new permit - \$57 min.
Non-Residential	
New, Addition, Alteration, Etc. Commercial, Industrial, Church, etc.	1.27% of Contract (up to \$250,000) / \$67 min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Central A/C (add \$67 for elect. service charge)	\$67
Central Heating	\$67
Miscellaneous Permits	\$67
Re-inspection Fee	\$67 per inspection
Wall or Space Heater	\$67
Reactivate Permit	One-half amount required for new permit – \$67 min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$85 per hour (minimum 2 hours)

2. PLAN CHECK

Plans for new construction are checked to ensure conformance with uniform construction codes and City standards

Building Plan Check	Rate
Residential	
New Single-Family/Modular/Manufactured, etc.	75% of Building Permit Fee for first use, \$49 per lot thereafter
Multi-Family or Condominium	75% of Building Permit Fee
Addition, Alteration, etc. \$2,000 and under valuation Over \$2,000 valuation	No Charge 75% of Building Permit Fee
Additional Plan Check Services	\$89/hour
Non-Residential	
New / Commercial, Industrial, Church, etc.	90% of Building Permit Fee
Addition, Alteration, Signs, Etc. \$2,000 and under valuation Over \$2,000 valuation	No Charge 90% of Building Permit Fee
Additional Plan Check Services	\$89/hour
Energy Plan Check	Rate
Residential	
New Custom Single-Family/Manufactured/Modular Tract Single-Family/Manufactured/Modular Condominium or Apartment	\$75 per unit \$40 per unit \$35 per unit
Addition	\$49
Non-Residential	
New/Addition Commercial, Industrial, Church, etc.	\$0.045 per sq. ft. of Conditioned Space
Plumbing, Electrical, Mechanical Plan Check	Rate
Residential and Non-Residential	
New, Addition, Alteration, Etc. (any work requiring a plan review or product research)	
Plumbing Plan Check Fee	65% of Plumbing Permit Fee
Electrical Plan Check Fee	25% of Electrical Permit Fee
Mechanical Plan Check Fee	25% of Mechanical Permit Fee
Landscape Plan Check	Rate
Residential	
New: Single-Family/Manufactured/Modular	\$168 per dwelling
Non-Residential and Multi-Family	
New/Addition Up to 25,000 sq. ft. 25,001 – 62,500 sq. ft. 62,501 sq. ft. and up	\$.14 per sq. ft. \$.10 per sq. ft. \$.08 per sq. ft.

Fire Code Plan Check	Rate
Residential and Non-Residential	15% of Building Permit fee
Miscellaneous	Rate
Building Permit Fee Estimate & Document (all fees, includes development impact fees)	\$256
Permit Intake/Records Maintenance Fee (Building) (minor)	\$75
Permit Intake/Records Maintenance Fee (Building) (major)	\$153
Scanning Large Format Plans (Building/Planning)	\$2.50 per page
Temporary Certificate of Occupancy (Building)	\$606

3. PLANNING APPLICATIONS

Development proposals are reviewed for compliance with City plans and standards with input from the public.

Planning Division of the Community
Development Department
@ 707-449-5140

Planning Applications	Rate
Airport Area of Influence	\$1,957
Appeal of Application Approval or Denial	25% of original fees, but not less than \$125 nor more than \$637
Appeal of Supplemental Capacity Determination	\$927
Administrative Clearance	\$609
Time Extension	\$325
Annexations (do not include LAFCO or State fees)	
Annexation Application (<i>plus \$227 per acre*</i>)	\$6,650
Annexation Agreement	\$2,301
Williamson Act Cancellation	\$6,650
Comprehensive Annexation Plan Amendment	\$6,650
Sphere of Influence Amendment	\$6,650
Conditional Use Permit	
Staff Review	\$3,253
Time Extension	\$1,784
Planning Commission Review	\$7,811
Time Extension	\$3,861
Existing Building (Staff level &/or PC Review)	\$1,133
Density Bonus Housing Agreement**	
Senior Restricted	\$4,581
Non-Senior Restricted	\$10,511
Design Review	
Staff Approval – Accessory Building/Site Improvement	\$1,661
SF Residence	\$1,754
Multi-Family, Commercial, Industrial	\$3,214
Time Extension	\$1,467
Planning Commission Approval	\$7,271
Time Extension	\$3,988
Determination of Permitted Use	\$1,413
Development Agreements	
Single Purpose or Minor Revision	\$4,581
Multiple Purpose	\$10,512
Admin Amendment	\$3,216
Annual Review	\$2,063
Environmental Review	
Notice of Exemption	\$503
Negative Declaration	\$3,335
Mitigated Negative Declaration	\$6,672
Reaffirm Environmental Assessment	\$626
Environmental Impact Report	15% of contract price
Family Day Care Home	\$483

General Plan Amendment Merit Hearing Initial Text Only Merit Hearing Initial Land Use (maps, figures, etc.) Amendment/Map Amendment/Text Only	\$771 \$725 \$13,890 \$13,890
Home Occupation Permit	\$104
Planning Applications - Continued	Rate
Modification Minor Modification - Staff Major Modification – Staff Major Modification – Planning Comm. Review	\$1,660 \$3,323 \$5,948
Parcel Maps Tentative Parcel Map Time Extension Vesting Tentative Parcel Map Time Extension Parcel Map Waiver (Lot Line Adjustment)	\$7,075 \$1,784 \$10,170 \$3,673 \$585
Planned Development PD Residential (up to 49 units) PD Residential (50 to 199 units) PD Residential (200 to 499 units) PD Residential (500+ units) Base fee for 499 units plus \$2,247 per each additional 100 units PD Non-residential Time Extension	\$11,540 \$17,241 \$21,636 \$8,517 \$4,363
Planned Growth Ordinance Allocation Exception Request	\$3,749
Planned Sign Program Single User or Building Multiple User or Buildings (one sign) Multiple User or Buildings (multiple signs)	\$585 \$2,135 \$3,739
Policy Plan Amendment Administrative Amendment	\$39,128 \$6,457**** \$2,669
Rezoning	\$13,695
Specific Plan Amendment Administrative Amendment	\$39,128 \$6,457**** \$2,669
Accessory Dwelling Units	\$2,135
Special Animal Keeping Permit	\$104
Temporary Use Permit/Special Events Permit	\$1,379

Tract Maps	
TM Review (5 to 49 lots)	\$13,551
TM Review (50 to 199 lots)	\$20,325
TM Review (200 to 499 lots)	\$25,408
TM Review (500+ lots)	
Base fee for 499 lots plus \$1,893 per each 100 additional lots	
TM Time Extension	\$6,157
Vesting TM Review (5-49 lots)	\$16,979
Vesting TM Review (50-199 lots)	\$25,154
Vesting TM Review (200-499 lots)	\$31,805
Vesting TM Review (500+ lots)	
Base fee for 499 lots plus \$2,340 per additional 100 lots	
VTM Time Extension	\$7,776
Planning Applications - Continued	Rate
Traffic Impact Ordinance Exception	\$1,144
Variance	\$7,851
Time Extension	\$3,860
Zoning Letter (Planning)	\$128
Zoning Ordinance Text Amendment	
Minor	\$6,283
Major	\$12,989
Miscellaneous	Rate
Preliminary Review (prior to official submittal)(Planning)	\$1,173
Special Study Review (traffic, utility, etc.) (Planning)	15% of contract price
Application Intake/Records Maintenance Fee (Planning) (minor)	\$75
Application Intake/Records Maintenance Fee (Planning) (major)	\$153
Scanning Large Format Plans (Building/Planning)	\$2.50 per page
Notes:	
(1) Where no fee is specified or there is an unusual circumstance, that fee shall be determined by the Director of Community Development.	
* Per acre is to assist with the City's annual LAFCO contribution	
** Density Bonus Housing Agreement fees are based on Development Agreement Fees	
*** Full cost recovery not recommended at this time	
**** This fee is 50% of the suggested full cost recovery	

4. ENGINEERING PLAN CHECK & INSPECTIONS

Engineering Division of the
Public Works Department
@ 707-449-5170

Plan checking and field inspections of engineering projects are provided to ensure public safety through compliance with City standards.

Engineering Plan Check & Inspections	Rate
Abandonment of Right-of-Way	\$2,437
Apportionment of Assessments Per Map Plus per Lot	\$590 plus NBS fee \$19 per lot plus NBS Fee
Benefit District	\$3,830 plus .5% of the assessment fee (.5% collected at the time assessment fees are collected)
Encroachment Permit Single Family Property (Non Subdivision) All others	100% refundable deposit + 7.62% non-refundable fee (\$517 minimum) 100% refundable deposit + 11.5% non-refundable fee (\$879 minimum)
Utility Construction Encroachment Permit	\$217 permit plus \$217 per hour for inspection
FEMA Letter	\$45
Grading Plans – Plan Check and Inspection (5,000 YDs and greater) Stockpile Contour Grading Residential or Commercial	3.55% of engineers estimate 10.78% of engineers estimate
Improvement Plans – Plan Check and Inspection \$0 - \$100,000 (project valuation) \$100,001 - \$200,000 Above \$200,000 Preliminary fee at time of plan submittal Reinspection* Prolonged Construction (more than 2 yrs. from initial inspection)*	9.61% of engineers estimate 8.11% of engineers estimate 6.61% of engineers estimate \$352 per lot \$217 per hour \$217 per hour
Maps – Checking Final Parcel Map (up to 4 lots) Final Tract Map	\$1,740 plus \$348 per lot \$2,089 plus \$90 per lot
Parcel Map Waiver (Lot Line Adjustment) Engineering Fee Planning Fee	\$1,551 \$839
Subdivision Protest Utility Study Review	\$871 15% of consultant contract fee
Lighting and Landscape Districts Creation of new Districts	\$3,830

Annexation into existing Districts	\$2,959
Grant of Easements	\$1,653
Council Item (i.e. Quitclaim of Easement)	\$1,088
Notes:	
(1) Where no fee is specified or there is an unusual circumstance, that fee shall be determined by the Director of Public Works.	

1. Developers and their contractors will be charged an additional fee for excessive inspections. Excessive inspections is defined as an inspection for the same segment of work required beyond the initial inspection and one (1) re-inspection for any deficient work within the same segment.
2. For all inspections conducted during non-business hours (e.g. 7 am to 4 pm) the rate charged for overtime inspections shall be one and one-half the hourly charge rate specified in the City of Vacaville current fee schedule for re-inspections.

5. WATER METER INSTALLATION

Water meters are installed to permit safe connection to the public water system.

Community Development Department
@ 707-449-5140
***Maintenance Division of the**
Public Works Department
@707-469-6500

	Rate	
Residential and Non-Residential		
<u>Meter Size</u>	<u>Meter Only</u>	<u>Complete</u> (lateral included)
¾"	\$403	\$2,567
1"	\$675	\$2,796
1-1/2"	\$810	\$4,530
2"	\$948	\$5,437
3" Turbine	\$1,811	\$1,811 plus T&M
3" Compound	\$3,285	\$3,285 plus T&M
4" Turbine	\$2,597	\$2,597 plus T&M
4" Compound	\$4,307	\$4,307 plus T&M
6" Turbine	\$3,846	\$3,846 plus T&M
6" Compound	\$6,039	\$6,039 plus T&M
8" Turbine	\$6,090	\$6,090 plus T&M
8" Compound	\$9,823	\$9,823 plus T&M

T&M = Time and Materials

6. TRAFFIC ENGINEERING

Services related to traffic impact analysis are provided as part of the review of new developments.

**Traffic Engineering Division of the
Public Works Department
@ 707-449-5349**

	Rate
Traffic Control Plans	
Road Closures	\$104
Lane Closures	\$52
Calibrated Traffic Model	\$937
Updates to Traffic Model	\$92
Traffic Model Runs	\$356
Traffic Study Scoping and Review	\$2,035
Traffic Study Preparation (minimum)	\$7,550

7. Concrete and Asphalt Repair

**Maintenance Division of the
Public Works Department
@ 707-469-6500**

	Rate
Concrete Curb & Gutter Repair (per LF)	\$52.00/LF
Concrete Sidewalk Flag Repair (per SF)	\$29.00/SF
Asphalt Restoration Previous Cut (per SF)	\$30.00/SF
Asphalt Restoration New Cut (per SF)	\$108/SF

FIRE SERVICES

1. AMBULANCE SERVICE

Paramedic ambulance service is provided to Vacaville and the surrounding area.

**Fire Department
@ 707-449-5452**

	Rate	
Base Rate BLS	Resident:	\$1,600
	Non-Resident:	\$1,600
Base Rate ALS	Resident:	\$1,920
	Non-Resident:	\$1,920
Mileage (per mile)	Resident:	\$27.00
	Non-Resident:	\$27.00
Oxygen	Resident:	\$95
	Non-Resident:	\$95
Assessment – No Transport	Resident:	\$1,459
	Non-Resident:	\$1,459

2. FIRE SERVICE

Fire service costs incurred due to negligence, violations of the law and/or carelessness may be charged to the responsible individuals.

**Fire Department
@ 707-449-5452**

	Rates Direct / Indirect Per Hour	
Staffing		
On-Duty (each person)		
Battalion Chief	\$76.50 / \$105.50	
Captain	\$62.25 / \$89.25	
Fire Engineer	\$52.25 / \$75.00	
FF/Paramedic	\$46.50 / \$67.00	
Firefighter	\$43.75 / \$64.50	
Off-Duty (each person) Direct per hour		
Battalion Chief	\$115.00	
Captain	\$93.00	
Fire Engineer	\$77.75	
FF/Paramedic	\$69.75	
Firefighter	\$67.75	
Equipment		
Engine	\$149 per hour	
Water Tender	\$149 per hour	
Aerial Apparatus	\$172 per hour	
Specialized (i.e. Squad)	\$108 per hour	
Other Emergency Equipment	\$60 per hour	

3. FIRE PREVENTION

Fire Department
@ 707-449-5452

Fire Code Permits / Group 1 Permits for certain special activities ensure public safety through compliance with the Uniform Fire Code.	Rate
Battery System Installation	\$678
Candles and open flames in assembly areas	\$118
Carnivals, fairs and special events	\$659
Compressed gases system installation	\$619
Fireworks, public display	\$733
Flammable/Combustible liquids; repair/modification of pipeline transportation system	\$723
Flammable/Combustible class I or II liquids; removal of liquids from underground tanks by means other than approved stationary on-site pumps	\$363
Flammable/Combustible liquids; installation, construction, alteration of tank or dispensing station	\$715
Flammable/Combustible tank; installation, alteration, removal of abandoned/out of service tank	\$715
Flammable/Combustible tanks contents type change	\$455
Liquefied petroleum gas, installations	\$499
Liquid or gas fueled vehicles/equipment in assembly buildings	\$236
Malls; placing or constructing temporary display booths, concession equipment	\$236
Malls; use of open flame or flame producing devices	\$236
Malls; display any liquid or gas-fueled vehicles	\$236
Open burning (1+ acre, agricultural zone only)	\$42
Pyrotechnical special effects material	\$305
Tent, canopy and temporary membrane structure (5,000 sq. ft. or less)	\$165
Tent, canopy and temporary membrane structure (over 5,000 sq. ft.)	\$202
Tent, Food Vendor 1-3 Food Vendor's 4-6 Food Vendor's 7 or more food vendor's	\$68 \$74 \$220
Each Additional Inspection beyond basic service	\$253
Fire Code Permits / Group 2 Annual Permits for certain ongoing uses ensure public safety through compliance with the Uniform Fire Code.	Rate
Aerosol products	\$147

Aviation facilities	\$277
Cellulose nitrate film & storage	\$220
Combustible fiber storage	\$183
Combustible material storage	\$346
Compressed gases storage, use, handling	\$341
Cryogenics	\$346
Dry cleaning plants	\$273
Dust-producing operations	\$346
Explosives	\$474
Flammable/Combustible liquids; operation of pipeline, storage handling, tank vehicle, equipment, tank, plants and dispensing stations	\$148
Hazardous materials storage	\$417
High pile combustible storage	\$483
Hot work operations, cutting and welding, open flame and torches	\$113
Liquefied petroleum gas – storage, use & dispensing	\$337
Lumber yards and woodworking plants	\$337
Magnesium working operations	\$285
Organic coating manufacture	\$337
Ovens, industrial baking or drying	\$337
Places of assembly	\$273
Refrigeration equipment	\$337
Repair garages and motor vehicle fuel disposing facilities	\$273
Spraying and dipping operations	\$336
Storage of tires and tire by-products	\$285
Wood products	\$285
Each Additional Inspection beyond basic service	\$253
Fire Code Permits / Group 3 Annual Permits for certain ongoing uses ensure public safety through compliance with the Uniform Fire Code.	Rate
Installation/Alteration of automatic fire sprinkler system 1-25 sprinkler heads 26-99 sprinkler heads 100+ sprinkler heads and 2 hydro areas	\$249 \$460 \$1,060 plus \$2.05 per each head over 100
Installation/Alteration of underground private fire service mains	\$931
Installation/Alteration of residential fire sprinkler system	\$517
Installation /Alteration of special fire suppression systems/Spraying or Dipping	\$644
Installation of new fire alarm system	\$485

Installation of fire alarm system - tenant improvement	\$253
Re-submittals For Plan Review beyond basic service	\$253
Each Additional Inspection beyond basic service	\$253

4. SPECIAL INSPECTIONS

Fire Department
@ 707-449-5452

Special Inspections Field inspections necessary to achieve code compliance or performed on a special request basis.	Rate
Special Inspection Fee	\$253 per hour

5. WEED AND NUISANCE ABATEMENT

Fire Department
@707-449-5452

WEED and NUISANCE ABATEMENT	
	Rate
Weed Abatement Appeal Fee	Abatement contract cost + actual City costs \$433 plus actual cost of Hearing Examiner divided equally between City and appellant
Public Nuisance Abatement Appeal Fee	Abatement contract cost + actual City costs \$433 plus actual cost of Hearing Examiner divided equally between City and appellant
Public Nuisance and Weed Abatement Involuntary Enforcement Response Fee: See hourly fees, below	
Code Compliance Division: Code Technician Administrative Clerk Senior Specialist Car and Other Equipment Copying/Mailing Cost to Secure Property Cost for Clean-Up and Removal Cost for Landscaping Miscellaneous Cost Administrative Overhead	\$52.25 per hour \$42.50 per hour \$75.00 per hour \$18.75 per instance \$.25 per page/actual cost of mailing Actual Cost Actual Cost Actual Cost Actual Cost \$126.75 per instance
Building Division: Building Official	\$102.25 per hour

Administrative Overhead	\$126.75 per instance
Fire Department: On-Duty/Off-Duty (each person)	
Battalion Chief	\$105.50 / \$115.00 per hour
Captain	\$89.25 / \$93.00 per hour
Fire Engineer	\$75.00 / \$77.75 per hour
Firefighter/Paramedic	\$67.00 / \$69.75 per hour
Firefighter	\$64.50 / \$67.75 per hour
Assistant Fire Marshall	\$65.75 per hour
Equipment:	
Engine	\$149.00 per hour
Water Tender	\$149.00 per hour
Aerial Apparatus	\$172.00 per hour
Specialized (i.e. Squad)	\$108.00 per hour
Other Emergency Equipment	\$60.00 per hour
Administrative Overhead	\$126.75 per instance
City Attorney Department: Assistant City Attorney	\$100.75 per hour
Police Department Overtime: Police Sergeant	\$149.00 per hour
Police Officer	\$109.75 per hour
Community Services Officer II	\$60.00 per hour
Records Assistant	\$52.75 per hour
Administrative Overhead	\$152 per instance
Abandoned or Vacant Buildings or Structures Public Nuisance Abatement	
Monthly Monitoring Fee	\$702 per month

POLICE SERVICES

A variety of services and records are provided related to public safety, traffic and parking.

Police Department
@ 707-449-5226

	Rate
Alarms	
Annual Alarm Registration Fee	\$25
False Alarm Response Fee	\$85
Alcoholic Beverage License	\$40

Bicycle License	\$5
Bingo Manager Permit – New Annual Renewal	\$55 + Livescan & DOJ fee \$55
Calls For Service Search	\$35
Concealed Weapon Permit Annual Renewal	\$38
Crime Incident Form, Adult and Minor Crime Report Reproduction Fee Discovery	\$19 \$.25 per page \$35/hr.
Driving Under the Influence With Accident	Actual cost with legal maximum of \$12,000
Educational Fee – Youth Services	\$50 maximum
Fingerprinting Livescan	\$37 plus DOJ Fee
Local Record Review Letter Local Record Review for Employment	\$37 plus \$10 Notary fee \$16
Massage Establishment Application, Investigation and Licensing Fee:	
Certified California Massage Therapy Council Business Owner	\$52
Non-Certified California Massage Therapy Council Business Owner	\$309
Renewal Licensing Fee	\$52
Parking Permits	\$17
Pawn Broker License/Permit – New Renewal	\$35 \$35
Permit for a Parade/Street Closure/Block Party/Meeting	\$35
Plan Reviews For Public Safety Police Fee For Police Department Presence	Actual Cost (Sourced Out) Actual Cost
Repossession Fee	\$15.00
Rolled Fingerprinting	\$10.00 per card
Secondhand Dealer License – New Renewal	\$35 \$35
Solicitor's/Peddler/Vendor Permit	\$35
Subpoena Duces Tecum/Court Orders/Discovery	Varies, \$15 minimum
Taxi Driver Permits New Renewal	\$54 + Livescan & DOJ fee \$54

Tow Truck Driver Permits	New Renewal	\$54 + Livescan & DOJ fee \$54
Vehicle Releases- Vehicles that are impounded or stored due to driver violations including the following CVC selection: 14601 , 14602, 14607, 22651(h) – driver arrested, 22651 (p) –driver unlicensed or suspended		\$250
Vehicles that are impounded or stored due to vehicle violations including CVC sections: 22651(b) – obstructing traffic, 22651(n) road closure- notice posted, 22651(o) – registration expired over six months, 22651.5 – continuous alarm within 500 feet of occupied building, 22669(a) – abandoned vehicles, 22669(d) hazardous vehicle		\$103
Police Department Overtime: Police Sergeant Police Officer Community Services Officer II Records Assistant		\$149 per hour \$109.75 per hour \$60.00 per hour \$52.75 per hour

FINANCE SERVICES

Standard service charges and collection charges are applied to delinquent utility bills, business licenses, and returned checks.

1. UTILITY BILLING

**Finance Division of the
Administrative Services Department
@ 707-449-5128**

	Rate
Minimum Water and Sewer Service Charge	Specified Monthly Fixed Charge
Delinquent Charge	\$10 or 10% of balance due (whichever is greater) if not paid by past due date stated on bill plus any additional costs related to collections.
Disconnect Notice	\$13.00
Non Payment Processing Charge	\$34.00
After 3:00 p.m. Restoration of Service (additional charge to above)	\$67.00
Pulled Meter (additional charge to above)	\$66.00
Meter Lock Damage/Meter Tampering	\$88.00

2. BUSINESS LICENSES

	Rate
Penalties if paid after:	
April 30	50% additional of amount owed
July 1	60% additional of amount owed
August 1	70% additional of amount owed
September 1	80% additional of amount owed
October 1	90% additional of amount owed
November 1	100% additional of amount owed

3. RETURNED PAYMENT

	Rate
Returned Payment	\$25 for first returned payment \$35 for each subsequent returned payment

HOUSING SERVICES

Services include loan application processing for first-time homebuyer and rehabilitation programs and, mobile home rent arbitration.

1. LOAN SERVICES

**Housing Services
@ 707-449-5675**

	Rate
Subordination Fee (all loan types)	\$206
First Time Home Buyer (FTHB) Loan Programs	
Lender Participation Fee (per loan agent)	\$272
Annual Renewal Fee (per loan agent)	\$135
Loan Application Fee	
Down Payment Assistance Loan (DPAL)	\$257
Shared Equity Loan	\$321
Section 8 First-Time Match Homebuyer Loan	\$257

2. MOBILE HOME RENT ARBITRATION

Residents of a mobile home park may file a petition to request an arbitration hearing to dispute certain types of rent increases per the Vacaville Municipal Code. The residents and park owner share the cost of the arbitration hearing.

	Rate
Mobile Home Rent Arbitration	\$417 initial payment for each of the involved parties, with final costs to be shared equally among parties

SECTION II. FACILITY RENTALS

ULATIS COMMUNITY CENTER

Banquet and assembly seating and display areas are provided in this 8,000 sq. ft. facility that is divisible into various sized spaces.

Community Services Department
@ 707-469-4002

Room / Size / Capacity	Rate Per Hour			
	RESIDENT		NON-RESIDENT or COMMERCIAL	
	M-TH	FRI-SUN	M-TH	FRI-SUN
C, E, A+B or F+G 25'x50' 180 Standing / 70 Assembly / 56 Dining	\$67/hr.	\$88/hr.	\$88/hr.	\$114/hr.
A+B+C or E+F+G 50'x50' 360 Standing / 140 Assembly / 120 Dining	\$98/hr.	\$125/hr.	\$127/hr.	\$164/hr.
D 60'x50' 404 Standing / 225 Assembly / 144 Dining	\$109/hr.	\$138/hr.	\$141/hr.	\$177/hr.
C+D or D+E 85'x50' 584 Standing / 325 Assembly / 208 Dining	\$138/hr.	\$164/hr.	\$177/hr.	\$213/hr.
A+B+C+D or D+E+F+G or C+D+E 110'x50' 764 Standing / 425 Assembly / 272 Dining	\$164/hr.	\$182/hr.	\$213/hr.	\$238/hr.
A+B+C+D+E or C+D+E+F+G 135'x50' 944 Standing / 525 Assembly / 336 Dining	\$182/hr.	\$210/hr.	\$238/hr.	\$270/hr.
A+B+C+D+E+F+G 160'x50' 1124 Standing / 625 Assembly / 400 Dining	\$210/hr.	\$251/hr.	\$270/hr.	\$321/hr.

ULATIS GARDENS

The landscaped garden area is available for weddings and other special events at the Ulatis Community Center.

Community Services Department
@ 707-469-4002

Rental Fees	Rate		
	Capacity 1- 100	Capacity 101-500	Cleaning Deposit
RESIDENT	<u>4-hour Flat Rate</u>	<u>4-hour Flat Rate</u>	
Renting Another Facility	\$121	\$204	\$215
Not Renting Another Facility	\$156	\$242	\$427
Additional hours over 4	\$74/hr.	\$74/hr.	
NON-RESIDENT			
Renting Another Facility	\$160	\$262	\$215
Not Renting Another Facility	\$210	\$315	\$427
Additional hours over 4	\$74/hr.	\$74/hr.	

**ULATIS CULTURAL CENTER REMOTE
PARKING LOT**

**Community Services Department
@707-469-4002**

RENTAL INFORMATION	DAY RATE	OVERNIGHT RATE	CLEANING DEPOSIT
RESIDENT – FLAT FEE			
Renting Another Facility	\$111	\$181	\$211
Not Renting Another Facility	\$147	\$237	\$559
Prep Charge	\$218	\$218	-

NON-RESIDENT – FLAT FEE			
Renting Another Facility	\$145	\$229	\$211
Not Renting Another Facility	\$190	\$310	\$559
Prep Charge	\$218	\$218	-

THREE OAKS COMMUNITY CENTER

The facility offers five rooms of various sizes for assembly, banquets, meetings and display functions.

**Community Services Department
@ 707-469-4024**

Room / Size / Capacity	Rate Per Hour			
	RESIDENT		NON-RESIDENT / COMMERCIAL	
	M-TH	FRI-SUN	M-TH	FRI-SUN
Assembly Hall 64'x58' 500 Standing / 400 Theater / 348 Banquet	\$120/hr.	\$146/hr.	\$157/hr.	\$193/hr.
Multi-Purpose Room 52'x52' 425 Standing / 200 Theater / 150 Banquet	\$104/hr.	\$134/hr.	\$126/hr.	\$165/hr.
Activity Room 36'x36' 150 Standing / 100 Theater / 80 Banquet	\$79/hr.	\$98/hr.	\$103/hr.	\$132/hr.
Arts & Crafts – Room 2 18'X36' 75 Standing / 50 Theater / 40 Banquet	\$60/hr.	\$73/hr.	\$78/hr.	\$96/hr.

JOHN McBRIDE SENIOR CENTER

This center offers a divisible area assembly hall and five meeting rooms of various sizes.

Community Services Department
@707-469-4002

Room / Size / Capacity	Rate Per Hour		Rate Per Hour	
	RESIDENT		NON-RESIDENT or COMMERCIAL	
	M – TH 5 p.m. – Mid. All Day	FRI – SUN	M – TH 5 p.m. – Mid. All Day	FRI – SUN
Assembly Hall C or D 25'x25' 25 Dining / 40 Assembly / 90 Standing	\$55/hr.	\$64/hr.	\$69/hr.	\$85/hr.
A or B or C+D 25'x50' 50 Dining / 80 Assembly / 180 Standing	\$66/hr.	\$88/hr.	\$89/hr.	\$114/hr.
A+B or B+C+D 50'x50' 100 Dining / 160 Assembly / 350 Standing	\$98/hr.	\$126/hr.	\$127/hr.	\$165/hr.
A+B+D or A+B+C 50'x50' + 25'x25' 125 Dining / 250 Assembly / 450 Standing	\$111/hr.	\$141/hr.	\$144/hr.	\$181/hr.
A+B+C+D 75'x50' 200 Dining / 300 Assembly / 500 Standing	\$141/hr.	\$150/hr.	\$181/hr.	\$194/hr.
Multi-Purpose Room 1 34'x22' 30 Dining / 60 Assembly / 100 Standing	\$71/hr.	\$77/hr.	\$94/hr.	\$100/hr.
Multi-Purpose Room 2 34'x22' 30 Dining / 60 Assembly / 100 Standing	\$71/hr.	\$77/hr.	\$94/hr.	\$100/hr.
Multi-Purpose Room 1 + 2 34'x44' 60 Dining / 100 Assembly / 150 Standing	\$98/hr.	\$111/hr.	\$127/hr.	\$144/hr.
Multi-Purpose Room 3 29'x32' 30 Dining / 60 Assembly / 90 Standing	\$71/hr.	\$77/hr.	\$94/hr.	\$100/hr.
Multi-Purpose Room 4 21'x27' 16 Dining / 20 Assembly / 35 Standing	\$64/hr.	\$66/hr.	\$85/hr.	\$89/hr.
Arts & Crafts 18'x30' 16 Dining / 20 Assembly / 35 Standing	\$64/hr.	\$66/hr.	\$85/hr.	\$89/hr.
Exercise Room 29'x32' 25 Standing	\$71/hr.	\$78/hr.	\$94/hr.	\$103/hr.
Conference Room 20 Seated	\$37/hr.	\$42/hr.	\$47/hr.	\$56/hr.

ADDITIONAL FACILITY FEES

Common provisions that may be applicable to all rental facilities.

Community Services Department
(contact specific rental facility)

	Rate	
KITCHEN (Ulatis and McBride)	\$93 flat fee for the first four hours, plus \$33 for each additional hour	
BAR – 3 Oaks only	\$39.00 Flat Fee	
ALCOHOL FEE	\$74.00 Flat Fee	
PIANO	\$39.00 Flat Fee	
INSURANCE Note: Rates are subject to change by carrier.	Approximate Range \$120-\$800 based on capacity. An insurance policy for at least \$1 million and naming the City of Vacaville as additional insured is required for all events. If applicant does not have an insurance agent, the City will provide a carrier. Fees are calculated based upon type of event and number of participants. Rates do not include selling alcohol.	
SECURITY (Approximately \$20-\$30 per hour per guard) Note: Rates are subject to change by provider.	Approximately \$20-\$30 per hour per guard. Minimum 2 hours / 2 guards (number of guards based on attendance)	
Capacity:	No. of Guards	
Up to 150	2 Guards	
151 – 250	3 Guards	
251 – 350	4 Guards	
351 – 450	5 Guards	
451 – 550	6 Guards	
551 – 650	7 Guards	
651 – 750	8 Guards	
751 – 850	9 Guards	
851 – 950	10 Guards	
* CLEANING/SECURITY DEPOSIT (Ulatis & McBride)	Regular Fees \$286 – No Alcohol \$432 – Serving Alcohol \$432 – Kitchen Deposit	Non-Resident / Commercial Fees \$286– No Alcohol \$432 – Serving Alcohol \$432 – Kitchen Deposit
* CLEANING/SECURITY DEPOSIT (Three Oaks)	Regular Fees \$432 – No Alcohol \$571 – Serving Alcohol	Non-Resident / Commercial Fees \$432 – No Alcohol \$571 – Serving Alcohol
	*If violation of “User Regulations” are discovered, you may forfeit all or a portion of your cleaning/security deposit.	

ADDITIONAL FACILITY FEES (Cont.)	
FORFEITURE FEE: (Prior arrangements must be made)	If you elect not to clean, after your event, and you have made prior arrangements (1 year to 3 working days) you will forfeit only your cleaning deposit. (Does not include damages)
WALKOUT: (Day of the event)	Failure to comply with clean-up procedures will be considered a “Walkout” and you will forfeit your cleaning deposit. Applicant will be billed for additional costs based on severity & labor hour.
DAMAGE(S)	Applicants will be billed and/or the amount taken from their cleaning deposit. Damages will be based upon severity, replacement value & labor hours.
CANCELLATION FEE	\$40 With 30 day advance notice. Less than 30 days – forfeiture of fees
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on room rental fees. Additional fees such as: Security, Additional Attendants, Insurance and Alcohol surcharge are not discounted.

GEORGIE DUKE SPORTS CENTER

This 12,600 sq. ft. sports facility may be reserved for recreation uses.

Georgie Duke Sports Center & Tennis Courts

@707-469-4024

Room	Rate	
	RESIDENT	NON-RESIDENT or COMMERCIAL
Gymnasium	\$94 per hour \$550 per day (8 Hr. Max) \$1,102 per weekend (16 Hr. Max)	\$121 per hour \$735 per day (8 Hr. Max) \$1,471 per weekend (16 Hr. Max)
Multipurpose	\$57 per hour \$354 per day \$630 per weekend	\$75 per hour \$460 per day \$816 per weekend
Scoreboard and Operator	\$15.00 per hour	\$15.00 per hour
Set-Up	\$15.00 per hour	\$15.00 per hour
Cleaning Deposit	\$301	\$301
Cancellation Fee	\$40	\$40
DAMAGE(S)	Applicants will be billed, or the amount taken from the cleaning deposit, for damage(s). Charges will be based upon severity, replacement value & labor hours.	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Additional fees such as: Scoreboard and Operator, Set-Up, Insurance and Cleaning Deposit are not discounted.	

PARK & FIELD RENTALS

Various parks and athletic fields may be reserved for group uses.

Community Services Department
Park Rental @ 707 469-4002
Field Rental @ 707 469-4024

Park Rental Fees @707-449-6126	RESIDENT	NON-RESIDENT or COMMERCIAL	CLEANING DEPOSIT
Pena Adobe Park 1 or 2	\$51/hour	\$63/hour	\$150
Lagoon Valley Park Picnic Area	\$77	\$102	\$150
Lagoon Valley Cross Country Track Meets			
Annual Prep Fee	\$1,021	\$1,021	
Individual Meet Prep Fee	\$256	\$256	
Lagoon Valley Park			
Up to 100	\$78	\$103	\$297
101-500	\$756	\$984	\$426
501-1000	\$756	\$984	\$712
1001-1500	\$756	\$984	\$1,076
1501-3000	\$1,513	\$1,965	\$1,447
Andrews Park Upper Picnic Area	\$118	\$156	\$150
Andrews Park Lower Picnic Area	\$118	\$156	\$150
Andrews Park Amphitheatre	\$118	\$156	\$150
Arlington Park Picnic Area	\$118	\$156	\$150
Magnolia Park Picnic Area A	\$118	\$156	\$150
Magnolia Park Picnic Area B	\$77	\$102	\$150
Magnolia Park Picnic Area C	\$77	\$102	\$150
Alcohol Fee	\$73.00	\$73.00	
Tennis Courts Individual –No Charge Subject to Space Available	\$14.00 per hour per court	\$17.25 per hour per court	

Field Rental Fees for AI Patch, Arlington, Centennial, Keating & Nelson Parks @ 707-469-4002		RESIDENT		NON-RESIDENT or COMMERCIAL	
		Per Field		Per Field	
		Hourly	Tournament (all-day) #	Hourly	Tournament (all-day) #
Fields	\$31.00	\$237	\$40	\$311	
Lights	\$39	\$39	\$39	\$39	
Scorekeeper	\$15.00/hr.	\$15.00/hr.	\$15.00/hr	\$15.00/hr.	
Facility Attendant	\$15.00/hr. (All Categories. All Fields)				
Cancellation Fee	\$39 additional to scale below.(All Categories) Full Refund = 30 days advance notice; ½ Refund = 29-11 days; No refund = 10 days or less notice				
Cleaning Deposit	\$265	\$265	\$265	\$265	
	Based on severity/labor	Based on severity/labor	Based on severity/labor	Based on severity/labor	
Field Prep	\$39 per field	\$39 per field	\$39 per field	\$39 per field	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on park and field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Parking, Field Prep, Insurance and Cleaning Deposit are not discounted.				

Tournament day rate is for 9 hours from 8:00 a.m. to 5:00 p.m., then hourly rate thereafter.

AI Patch Football Field

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	Hourly	Tournament (all day) #	Hourly	Tournament (all day) #
Fields	\$77 – 2hr min.	\$526	\$102 – 2hr min.	\$685
Lights	\$39	-	\$39	-
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$15.00	-	\$15.00	-
Cleaning deposit	\$297	\$297	\$297	\$297

Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	\$39 flat fee	\$39 flat fee	\$39 flat fee	\$39 flat fee
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Field Prep, Insurance and Cleaning Deposit are not discounted.			

AI Patch Track

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all day) #</u>	<u>Hourly</u>	<u>Tournament (all day) #</u>
Track	\$43 - 2hr min	\$346	\$55 - 2hr min	\$451
Lights	\$39	\$39	\$39	\$39
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$15.00	-	\$15.00	-
Cleaning deposit	\$297	\$297	\$297	\$297
Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	N/A	N/A	N/A	N/A

Arlington Park (open turf area)

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all day) #</u>	<u>Hourly</u>	<u>Tournament (all day) #</u>
Fields	\$77.00 2hr. min.	\$526	\$102 – 2hr. min.	\$685
Lights	N/A	N/A	N/A	N/A
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$15.00	-	\$15.00	-
Cleaning deposit	\$297	\$297	\$297	\$297

Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	N/A	N/A	N/A	N/A
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Field Prep, Insurance and Cleaning Deposit are not discounted.			

Tournament day rate is for 9 hours from 8:00 a.m. to 5:00 p.m., then hourly rate thereafter.

Park and Field Rentals Information

- Contracts will be accepted starting March 1 for the current year only and no less than 10 working days prior to event date. (Based on availability)
- 100% of the fees must be paid at the time of reservation.
- Users are required to provide a minimum of \$1 Million Dollars liability insurance, naming the City of Vacaville as additional insured. Liability insurance must specify the Hold Harmless Clause.
- Proof of Insurance must be provided to the Customer Service Representative thirty (30) days prior to the event, or the event will be canceled.
- In case of weather conditions or unforeseen circumstances, beyond our control, we will try to reschedule your reservation. If not available or unacceptable to the renter, a refund will be issued.
- Outside groups are not allowed to sell food or beverage.
- If intentionally misleading information is provided by the user in the contract or through any other means regarding the nature of the event or the number of participants, the City will immediately cancel the contract and all fees will be forfeited. Additionally, the user will be prohibited from scheduling or using a City field for a period to be determined by the Director of Community Services.
- There will be a \$40 cancellation fee. Full refund = 30 days in advance; ½ refund = 29-11 days in advance; no refund 10 days or less notice.

CREEKWALK PLAZA AND STAGE

Community Services Department
@707-469-4002

Rental of the CreekWalk Plaza does not include Andrews Park.

* The CreekWalk Plaza may be rented at the discretion of the Director of Community Services for approved events consistent with the City of Vacaville’s mission and vision.

DESCRIPTION	RESIDENT	NON-RESIDENT or COMMERCIAL
Plaza (32,000 square feet)	\$364 / 4 hrs.	\$470 / 4 hrs.
Each Additional Hour	\$109	\$143
Cleaning Deposit	\$697	\$697
Staff – See Below for rates (All Functions Require Community Services Support Staff)		
STAGE (36 ft. X 14 ft.)		
Day Rental (Max. 8 hrs.)	\$1,443	\$1,875
Transportation of Stage if Required	\$287 - \$432 (All Categories)	
Cleaning Deposit	\$307 (All Categories)	
Staff	\$22.00/hr. for first staff / \$15.00/hr. for second staff (All Categories)	
Lights	\$146 (All Categories)	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on plaza and stage rental fees. Additional fees such as: Transportation, Staff, Lights, Insurance and Cleaning Deposit are not discounted.	

\$1M Dollars Insurance Required

Damages – The City will bill renters for damage done to Plaza and/or Stage, based on severity, replacement value plus labor hours.

Additional Stage Rental Requirements/Information

- Stage cannot be moved. Set up or take down of the stage must be completed by Community Services’ Staff
- Stage comes with fluorescent lighting
- Stage must be cleaned upon completion of use
- Stage requires 2 hours set up and 2 hours take down. This is in addition to the day rental

RECREATION CENTER

This sports facility may be reserved for recreation uses.

Community Services Department

@707-469-4002

Room	RESIDENT	NON-RESIDENT or COMMERCIAL
Sport Court	\$92 per hour \$550 per day (8 Hr. Max) \$1,102 per weekend (16 Hr. Max)	\$121 per hour \$735 per day (8 Hr. Max) \$1,471 per weekend (16 Hr. Max)
(Spring Floor Only)	\$92 per hour \$552 per day (8Hr. Max) \$1,102 per weekend (16Hr. Max)	\$121 per hour \$735 per day (8 Hr. Max) \$1,471 per weekend (16 Hr. Max)
Attendant	\$15.00 per hour	\$15.00 per hour
Cleaning Deposit	\$418	\$418
Cancellation Fee	\$40 (With 30 day notice)	\$40 (With 30 day notice)
DAMAGE(S)	Applicants will be billed and/or the amount taken from the cleaning deposit, for damage(s). Charges will be based upon severity, replacement value and labor hours.	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Additional fees such as: Attendant, Insurance and Cleaning Deposit are not discounted.	

WALTER V. GRAHAM AQUATIC CENTER FEES

Community Services Department

@707-469-4024

DESCRIPTION	HOURLY RATE (2 HR MINIMUM)
Dates available: Saturday 5:30 p.m. – 7:30 p.m. Sunday 5:30 p.m. – 10:00 p.m.	
#1 – Water Activity Area #2 – Swimming Pool #3 – Water Slides #4 – Competition Pool	\$77/hr. plus 2 guards and 1 manager \$118/hr. plus 3 guards and 1 manager \$89/hr. plus 2 guards and 1 manager \$147/hr. plus 3 guards and 1 manager
Pool Area West – 1 + 2 + 3	\$265 plus 8 guards @ \$16.00/ hr. plus 1 manager @ \$18.00 hr.
Pool Area East – 4	\$147 plus 3 guards @ \$16.00 hr. plus 1 manager @ \$18.00 hr.
Entire Complex – 1 + 2 + 3 + 4	\$412 plus 12 guards @ \$16.00/hr. plus 1 manager @ \$18.00 hr.
BBQ AREA \$65 flat fee (available during open swim or with pool rental)	
• Insurance Required – Contact your insurance agent	Ask for details
• Cleaning Deposit	\$285
• Cancellation Policy – 3 or more business days	\$40 flat fee

PERFORMING ARTS THEATRE

The theater features 483 fixed seats for cultural and assembly events.

**Community Services Dept.
@ 707 469-4015**

	RESIDENT	NON-RESIDENT
Theatre: Mon. – Thurs Base Rent Rental fees are based on the higher of the base rent or % of gross. Overtime charges apply to all rates after 8 hours.	\$1,144	\$1,490
Theatre: Fri. – Sun Base Rent Rental fees are based on the higher of the base rent or % of gross. Overtime charges apply to all rates after 8 hours.	\$1,372	\$1,786
% of Gross	18%	20%
Overtime Rent	\$211/hr.	\$270/hr.
Lobby	\$170	\$220
Patio	\$227	\$293
Marquee Sign Posting	\$33 per week Minimum of 1 week- Maximum of 6 weeks	\$33 per week Minimum of 1 week- Maximum of 6 weeks
Rehearsal Hours*	\$60/hr.	\$67/hr.
Projector Rental Fee	\$325	\$325
Technicians**	\$35/hr.	\$35/hr.
House Manager	\$19.50/hr.	\$19.50/hr.
Box Office Staff	\$19.50/hr.	\$19.50/hr.
Box Office/Website Set Up Fee & Maintenance	\$250	\$250
Piano Rental	\$125 plus tuning	\$125 plus tuning
Ticket Stock	\$.30 per ticket	\$.30 per ticket
Janitorial Basic Rate	\$108 minimum for four hours	\$108 minimum for four hours
Preservation & Enhancement Fee	\$1.00 per ticket for tickets priced under \$40 and \$2.00 per ticket for tickets priced \$40 and above	\$1.00 per ticket for tickets priced under \$40 and \$2.00 per ticket for tickets priced \$40 and above
Cleaning Deposit	\$331	\$331
Use Deposit***	\$465	\$465
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Labor, Deposits, Equipment and Ticket Stock are not discounted.	

In the case of damage(s): Clients will be billed or the amount will be deducted from the cleaning and use deposit. Charges will be based on severity, replacement value and labor required.

*Rehearsal rates only apply to Monday – Thursday. Rehearsals scheduled on Friday – Sunday will be charged full peak day rent.

**Technician overtime is billable at time and a half.
 *** The Use Deposit may be waived for returning non-profits.

CITY HALL

This facility offers three rooms of various sizes for assembly and meetings.

Community Services Department

@ 707-449-6126

Room / Size / Capacity	Rate Per Hour	
	MONDAY –FRIDAY before 5:00 pm	MONDAY –FRIDAY after 5:00 pm
Council Chambers 33' x 63' 76 audience 7 dais, 11 staff	\$95	\$122
Council Chambers Technician	\$38	\$38
Conference Room A/B 21' x 35' 42 seated	\$69	
Police Department EOC Conference Room 26' x 36' 50 seated	\$69	

- Rates include a 15% administration fee
- Day use only, with the exception of the Council Chambers, for use by a public agency for uses expressly approved by the City of Vacaville.
- No weekend use.