



# Take *Charge* of your **FUTURE**

... A career exploration for youth



Dear Community Leader,

Thank you for showing interest in volunteering your time, enthusiasm, and knowledge of your business or profession with our community's youth at our annual "Take Charge of your Future College & Career Day." This event, which is sponsored by the City of Vacaville's Youth Roundtable and the Vacaville Police Activities League, will provide attendees an opportunity to explore a variety of career options after high school as well as highlight the importance and value of a college education. The event is scheduled for Saturday April, 2, 2011 from 10 a.m. to 2 p.m. at the Ulatis Community Center, 1000 Ulatis Drive, Vacaville, California.

We hope you will be able to participate and share any information and even your personal experiences on what it takes to work toward a rewarding career. We are hoping that you will be able to provide college prospects information on academics, admissions, and financial aid. Remember that any interactive displays/ activities are encouraged in order for you to highlight your specific business or career field to give area youth a chance to "Take Charge" of their futures.

For more information, please contact me directly at (707) 469-4030 and remember that even in this time of economic uncertainty, an investment in our youth provides security for our economic future.

Sincerely,

Danielle Waters  
Volunteer Committee Chair  
1100 Alamo Dr. Vacaville, CA 95687  
(707) 469-4030





# Take *Charge* of your FUTURE

## Presenter Registration Form



**NOTE:** Please fill out the form below FOR EACH PRESENTER who will be representing your business/profession at this event. Please return all forms NLT March 12, 2011 to: Danielle Waters, 1100 Alamo Dr. Vacaville, CA. 95687 or FAX (707) 469-4022, or email: [dwaters@cityofvacaville.com](mailto:dwaters@cityofvacaville.com)

**Business/Profession Information** (Please Print)

Name of Business/Profession \_\_\_\_\_

Address \_\_\_\_\_

Name of Representative (First & Last) \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

**If bringing an interactive display or activity please describe:**

**Equipment Needed:** (One table and 2 chairs will be provided in each booth)

Will you need electricity? (only 110 available) \_\_\_\_ yes \_\_\_\_ no

Could your booth be placed outdoors if space were limited? \_\_\_\_ yes \_\_\_\_ no

**Career Area**

- Science/Engineering/Technology** – Engineer, Architect, Computer Science, Electronics, Biology, Chemistry, Physics, Environmental Science, Food Sciences, Animal Sciences, Horticulture, Zoology.
- Trades & Agriculture** – Cosmetologist, Carpenters, Machinist, Electrician, Plant Operator, Construction Manager, Rancher, Landscaper
- Health & Medicine** – Doctor, Nurse, Lab Technician, Pharmacist, Healthcare Management, Paramedic
- Business & Management** – Banker, Stockbroker, Human Resources, Insurance, Marketing, Real Estate, Restaurant Management, Accounting.
- Arts & Communication** – Dance, Theatre, Radio, Television, Music, Design Art, Reporter, Publishing, Photography, video/Film Production
- Public Service** – Lawyer, Police Officer, Firefighter, Librarian, Elected Official, Professor/Teacher

**Rules & Regulations:**

- The Ulatis Community Center at 1000 Ulatis Drive will be open for set up at 7 a.m. the day of the event.
- A map showing your booth's placement will be provided to you one week PRIOR to the event, but last minute changes may be made, so please check in the morning of April 2 to verify your booth's placement.
- Please remember the interactive nature of this event and provide some type of hands on activity or demonstration that highlights your school.
- You may take breaks as needed and refreshments will be provided for our volunteers. We will have volunteers to watch over your booth if you are by yourself and do not wish to leave your booth unattended.
- Please do not break down your booth prior to 2 p.m. and complete the event evaluation form provided.

**Agreement**

I, as the volunteer in this event, have read and agree to observe the Rules and Regulations of the "Take Charge of Your Future" event.

\_\_\_\_\_

**Authorized Signature**

\_\_\_\_\_

**Date**